E

Checklist for Export

Note: (1) Please fill the checklist(s) before obtaining the Token.

          (2) One checklist to be filled for every document requested for release.

Token # _____

Date: _____

Service Requested

Export BL ☐   BL Surrender ☐

Booking / BL Number   :   _____   Vessel / Voy : _____

Type of BL requested   :   OBL ☐   Seaway ☐   FCR(Forwarders Cargo Receipt) ☐

                                   RFS ☐   OBC ☐   SOB ☐   Dated _____

Mode of payment   :   ~~Cash~~ ☐   Cheque ☐   Demand Draft ☐   Others ☐

                                  * Cash not accepted- **Payments to be made in favour of (Company Name)**

                                  * Third party cheques not accepted

CHA Name   :   _____   Tel # _____

Documents being submitted:

(1) BL Proof copy   :   ☐   (2) BL Draft copy   :   ☐   (3) Copy of Shipping Bill   : ☐

(4) Shipper's Surrender Letter : ☐   (5) Shipper Endorsed OBLs : ☐

                                             Representative's Name: _____

                                             Signature: _____

(For Office use only)

Documents received, checked & Okayed for release: ☐   Doc Rep's Sign: _____

MIS Invoice Number   :   (1) _____   Payment Received: ☐

                                 (2) _____   Payment Received: ☐

                                 (3) _____   Payment Received: ☐

DASH Invoice Number   :   (1) _____   Payment Received: ☐   Cashier's Sign: _____